

**LINNE COMMUNITY SERVICES DISTRICT
6115 WILDHORSE PLACE
PASO ROBLES, CA 93446
www.linnecsd.org
MAKE-UP QUARTERY MEETING MINUTES**

WEDNESDAY, August 2, 2018 at 6:30pm
Templeton CSD Board Room

Note: The Quarterly Meeting was originally scheduled for Thursday, July 12, ^h, however rescheduling was necessary in order to convene a quorum.

Call to Order/ Roll Call - Meeting was called to order at 7:05p.m. Present: Gary Hubbard, President; Miller Newlon, VP/General Manager; Ellen Frost and Brian Stack, Directors; Conny Gut, Treasurer and Deborah Nottenkamper, Secretary.

Welcome Guests – One guest was in attendance.

Consent Agenda - Minutes from the May meeting were reviewed and approved unanimously following a motion made by Hubbard and Newlon.

The Treasurer's Report and P/L Statement were reviewed. After some discussion, it was necessary to make some revisions regarding tree trimming, professional services and insurance/dues for the Fiscal 18/19 year. A motion was made to accept the TR/Budget with revisions and was approved unanimously.

Balance per previous report	\$46,242.55
County taxes received	23,530.83
Interest Earned	8.09
Less payments	62.84
Current Period Balance as of 6/30/18	\$69,718.63

Old Business

- Opened and reviewed sealed road bids. Bids were sent out to seven companies. Viborg Sand and Gravel was the only bidder. Motion to accept was made by Newlon and Hubbard.
- Resolution No 2018-01 was approved and signed.
- Biennial Review of Conflict of Interest Codes was reviewed by Hubbard and signed.
- Review of Sexual Harassment Training Police: This requirement does not apply to this District because there are no employees and the Board of Directors are unpaid volunteers.

- Encroachment Policy Draft – Brian Stack reviewed the draft for the District Encroachment Policy and the Board will review his suggestions and Frost will submit to legal counsel for review.
- Cost of living figures needed for our assessment were reviewed by Newlon. There will not be an increase this year.
- The current year's resolution (# 2018-01) to collect assessments was approved unanimously.

New Business

- Website provider: We need to renew our website and hosting. The motion and second to continue was made by Hubbard and Newlon and approved unanimously.
- Need for tree trimming on Stagecoach. We will increase the budget for this and will call tree services for bids and contact neighbors where trees may be a hazard.
- There was a request from Julie McCloskey for road work on Thistle where their property ends. The curbing will need to extend further downhill to stop the erosion of the road surface.
- Request from Sarah Botts that we participate in grading and chip sealing on the north side of Huer Huero Creek. We are unable to participate because that road is not part of our district but will suggest that she contact our pavers to see if they could do something less expensive while they are doing our roads.

Notes for Future Meetings

We will need to complete Form 700 for all Board members by next meeting.

Adjournment - Meeting was adjourned at 7:40 p.m.

Next Quarterly Meeting will be held on October 11, 2018 at 6:30

Respectfully Submitted: Deborah Nottenkamper