

SPECIAL MEETING MINUTES

THURSDAY, AUGUST 11, 2016 at 6:30pm
Templeton CSD Board Room

Call to order/ roll call: Present were Gary Hubbard, President; Miller Newlon, Vice President; Ellen Frost, Secretary; Jim Dempsey, Director., Absent were Doris Somerville, Director and Conny Gut, Non-voting Treasurer.

Welcome guests

Consent Agenda

Minutes for 04/14/16 and 07/14/16 were approved by a unanimous vote after a motion by Newlon and Dempsey.

Treasurer's Report. The treasurer's report and budget were approved unanimously following a motion by Newlon and Hubbard.

Old Business

Road Repairs:

- Request for bids have been sent out and are due back to Conny Gut by September 14, 2016.

Encroachment Policy Draft and discussion. Review of current draft. Points to be finalized are as follows:

- Define the steps to follow if we find an encroachment damaging the road.
- How to send an initial notification. It should have a copy of our encroachment policy and a request to contact the LCSD.
- We need to find out if we can collect remediation costs through the property tax rolls if the property owner does not repair the damage.
- We need to develop standards for encroachments that are causing damage.
- The district may need to do the initial repair and then hold the property owner responsible for maintaining the easement.

Brian Stack will help review the draft so that we can submit a workable plan to our legal counsel.

Succession Planning. Frost will submit a letter to the County Clerk-Recorder to submit to the Board of Supervisors to appoint replacements for the two directors whose terms are expiring in December.

Adjournment 7:40pm

Next Special Meeting will be held on Thursday, September 29, 2016

Next Quarterly Meeting will be held on Thursday, October 13, 2016 at 6:30